

Record & Publish

Using Zoom.us to Record Your Automated Webinar



Kate May's Presentation

File Edit View Insert Format Slide Arrange Tools Add-ons Help *Last edit was made 5 days ago by Kate May*

PRESENT SHARE

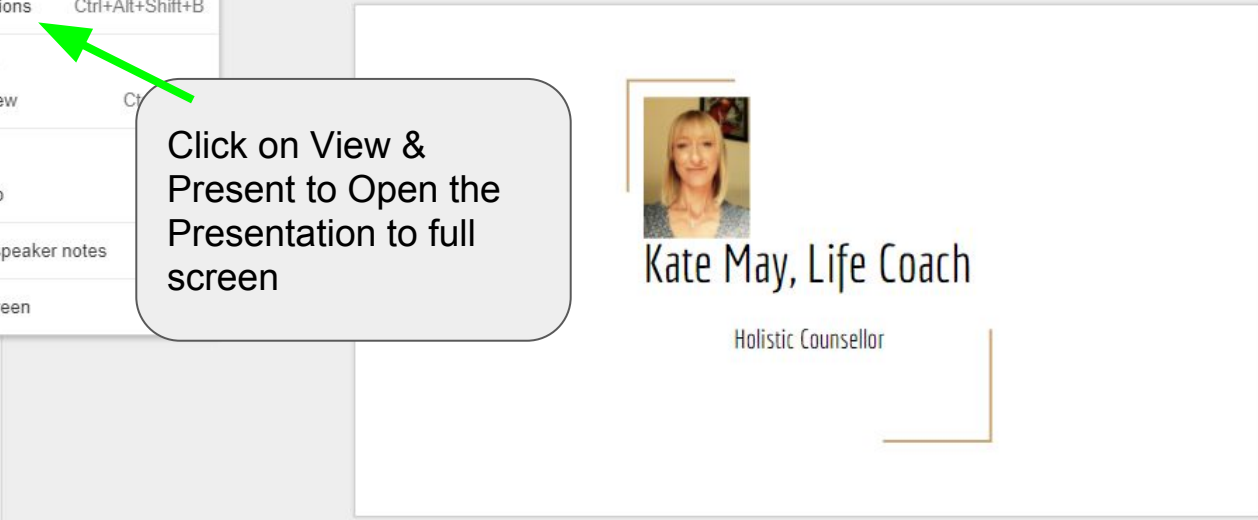
Navigation icons: Undo, Redo, Print, Copy, Paste, Find, Select, Lasso, Erase, Highlight, Text, Image, Video, Audio, Link, Table, Drawing, Shape, Comment, Undo, Redo, Refresh, Undo, Redo, Refresh

- 1
- 2
- 3
- 4
- 5

Click to add speaker notes

- Present (Ctrl+F5)
- Animations (Ctrl+Alt+Shift+B)
- Master
- Grid view (Ctrl+G)
- Zoom
- Snap to
- Show speaker notes
- Full screen

Click on View & Present to Open the Presentation to full screen



Click to add speaker notes



Once in this Full Size Screen you can back out by clicking the esc key in the upper left hand corner of your keyboard.

Kate May, Life Coach

Holistic Counsellor

A decorative brown L-shaped line is positioned in the bottom right corner of the slide.



SIGN UP, IT'S FREE

Sign In

Go to Zoom.us and either sign-in or Sign Up. It is FREE for us to a 45 minute session.

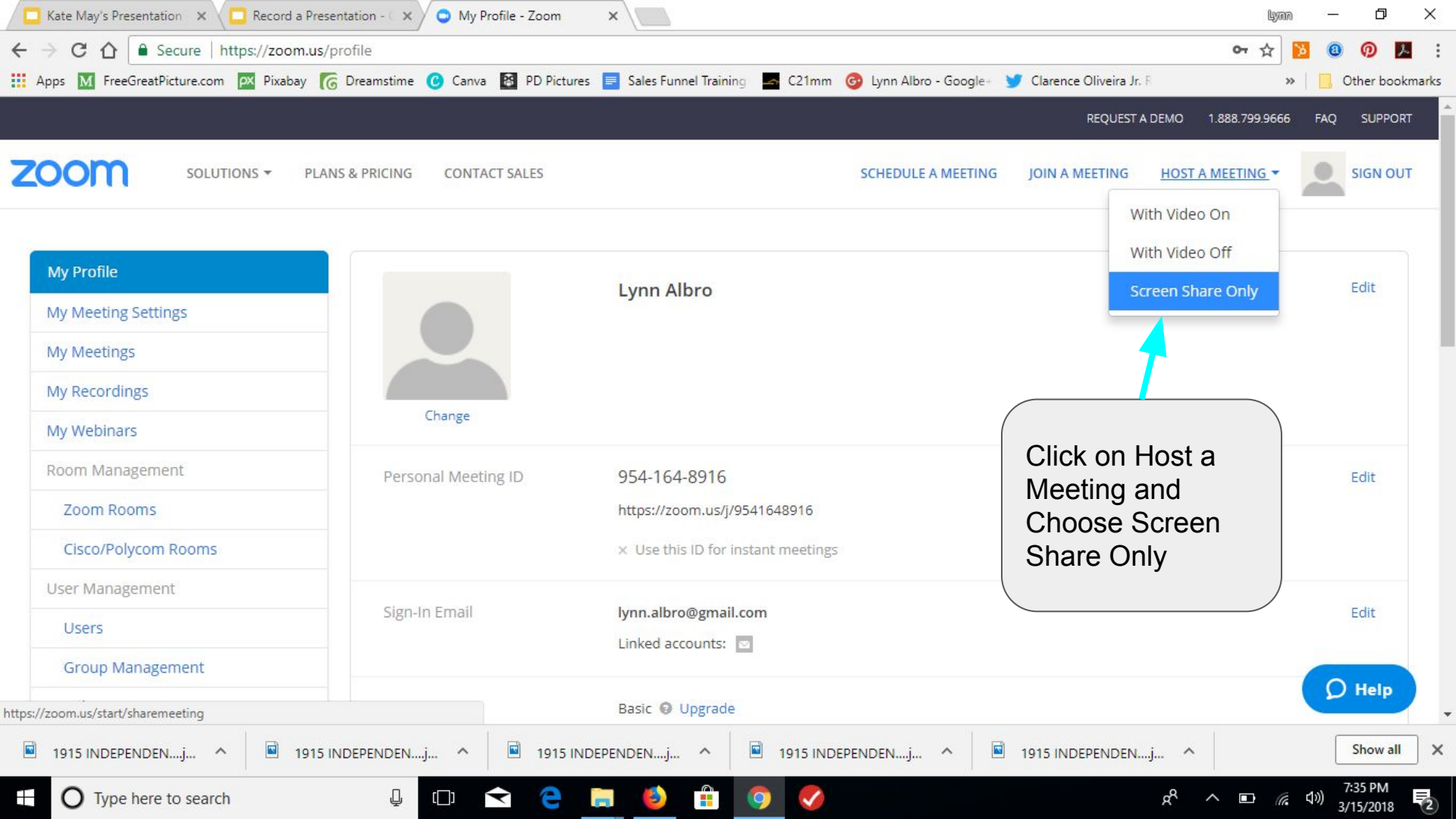
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Change

Personal Meeting ID

954-164-8916

https://zoom.us/j/9541648916

× Use this ID for instant meetings

Sign-In Email

lynn.albro@gmail.com

Linked accounts:

With Video On

With Video Off

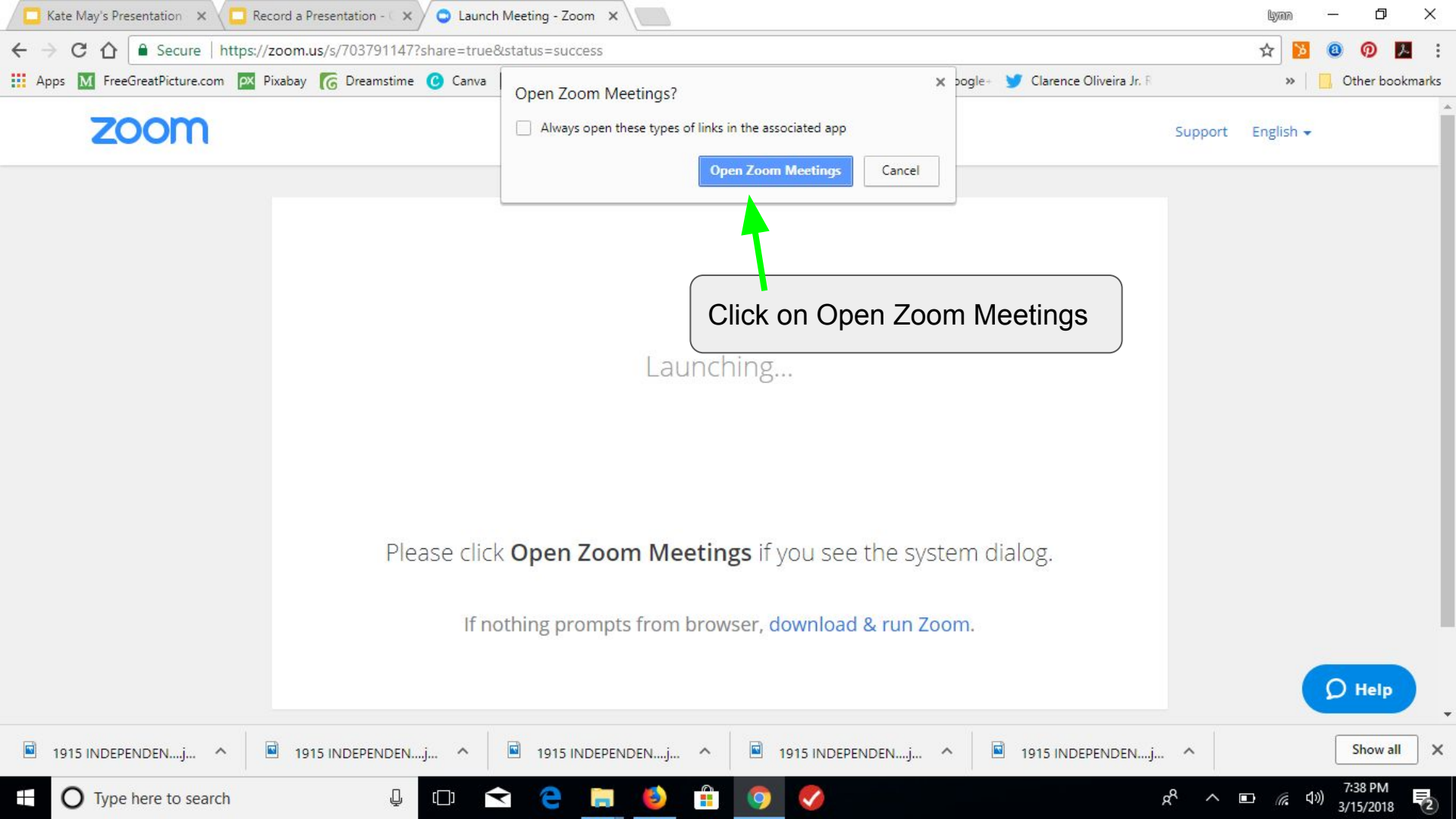
Screen Share Only

Click on Host a Meeting and Choose Screen Share Only

Help

Show all

7:35 PM
3/15/2018



Open Zoom Meetings?

Always open these types of links in the associated app

Open Zoom Meetings

Cancel

Click on Open Zoom Meetings

Launching...

Please click **Open Zoom Meetings** if you see the system dialog.

If nothing prompts from browser, [download & run Zoom.](#)

Help

Show all





Select a window or an application that you want to share

Desktop

Whiteboard

iPhone/iPad

Launch Meeting - Zoom...

Zoom - Free Account

Downloads

Login Help - Mozilla Fire...

Pictures

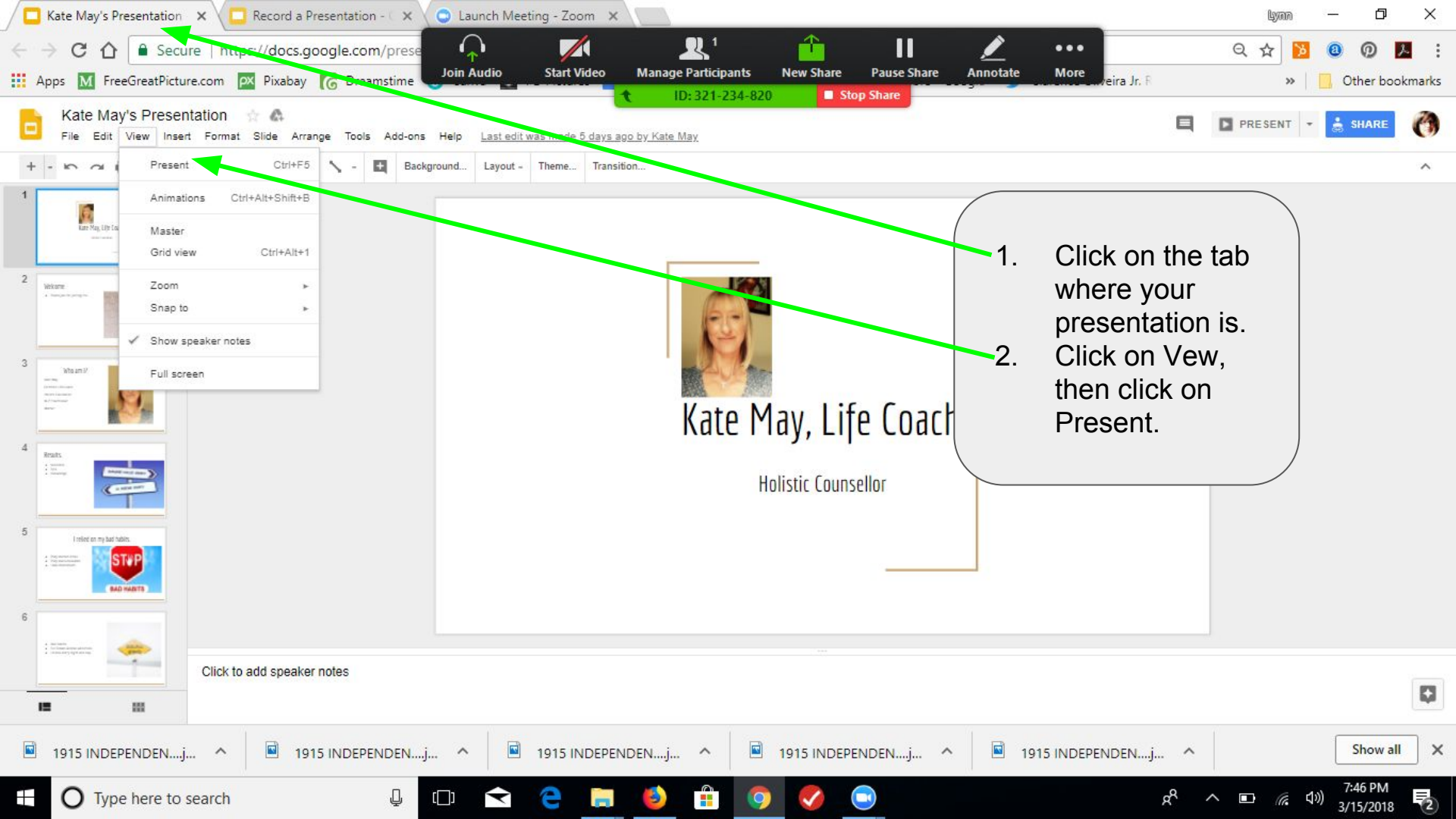
Share computer sound Optimize for full screen video clip

Share Screen

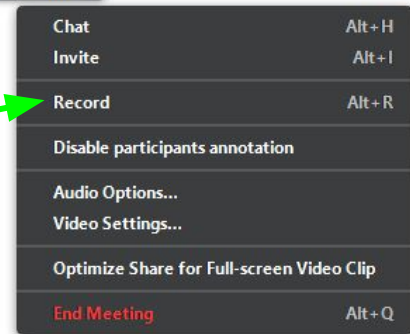
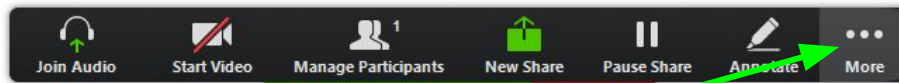
Support English

Help

1. Click on Desktop
2. Then click on Share Screen



1. Click on the tab where your presentation is.
2. Click on View, then click on Present.



Click on the 3 dots in the zoom bar at the top of screen.
Click on Record



Kate May, Life Coach

Holistic Counsellor



Unmute Start Video Manage Participants New Share Pause Share Annotate More

ID: 824-309-208 Stop Share

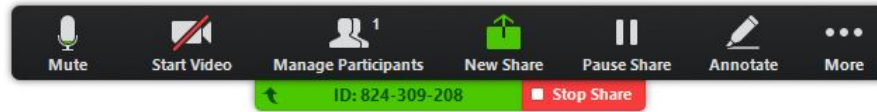


Kate May, Life Coach

Holistic Counsellor

Be sure to click Unmute so that the recorder can pick up your voice.

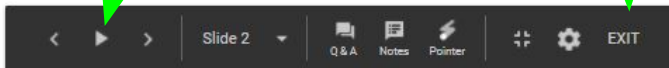
Welcome

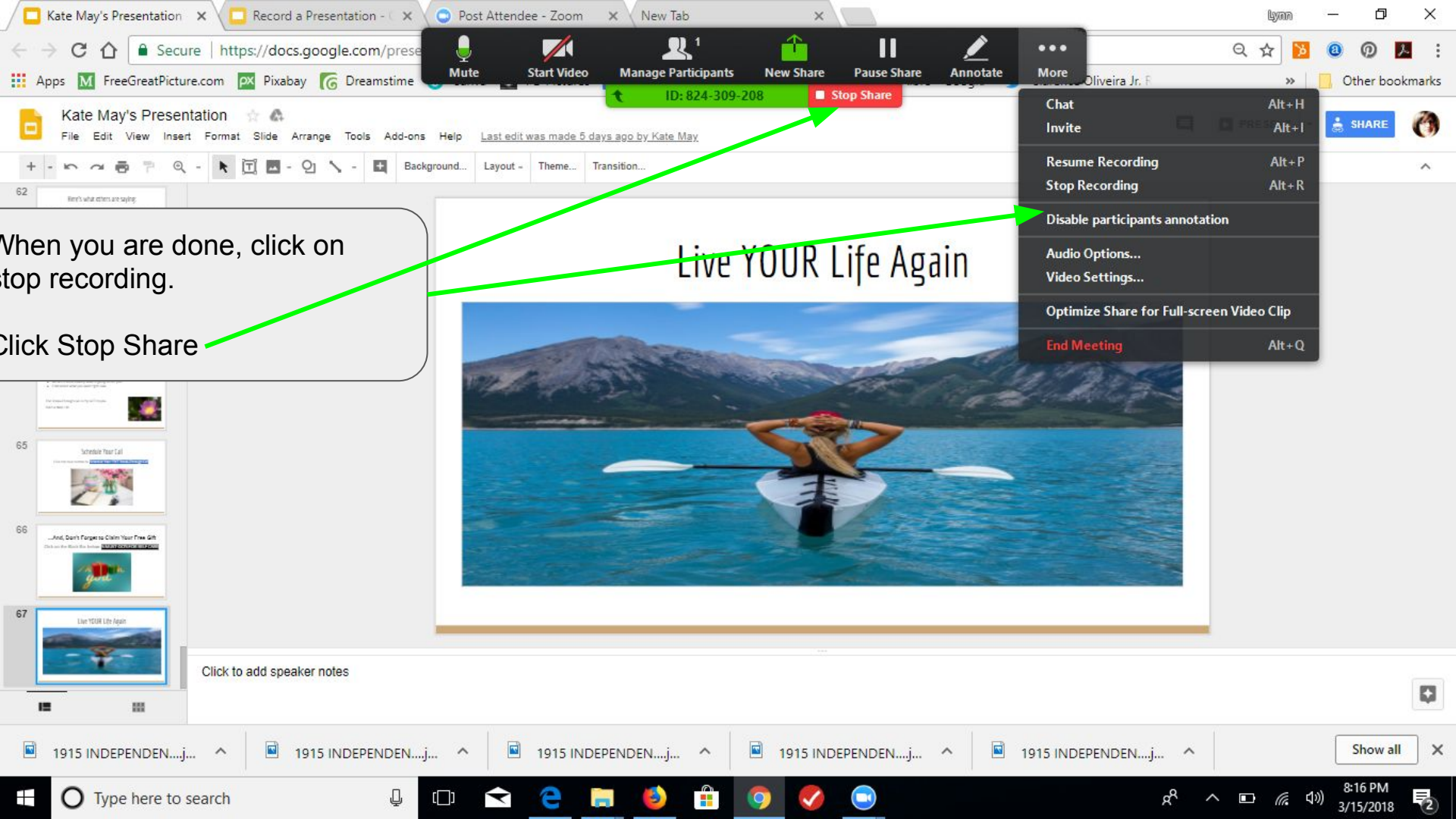


- Thank you for joining me.

Start talking about the screen, then Click on the arrow below to go to the next screen. Talk about each screen as you go through your presentation.

When you are finished with your presentation, click on Exit below.





When you are done, click on stop recording.

Click Stop Share

Live YOUR Life Again

- Chat Alt+H
- Invite Alt+I
- Resume Recording Alt+P
- Stop Recording Alt+R
- Disable participants annotation
- Audio Options...
- Video Settings...
- Optimize Share for Full-screen Video Clip
- End Meeting Alt+Q

Click to add speaker notes

Show all X

- 62 Here's what others are saying:
- 63 Let's do this TOGETHER
- 64 My GIFT to YOU
- 65 Schedule Your Call
- 66 ...And, Don't Forget to Claim Your Free Gift
- 67 Live YOUR Life Again

This is what it looks like when your recording is being converted.

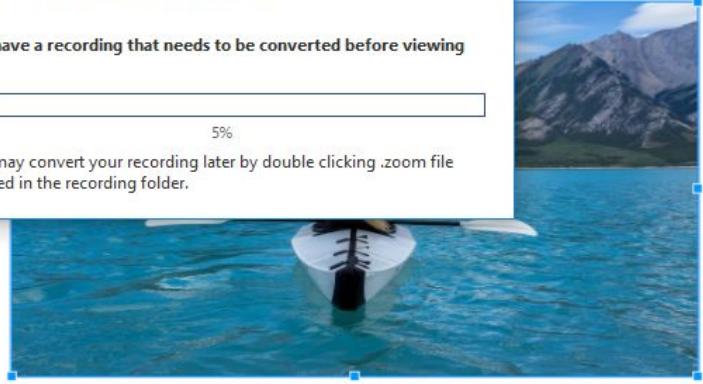
Live YOUR Life Again

Zoom - Converting the meeting recording

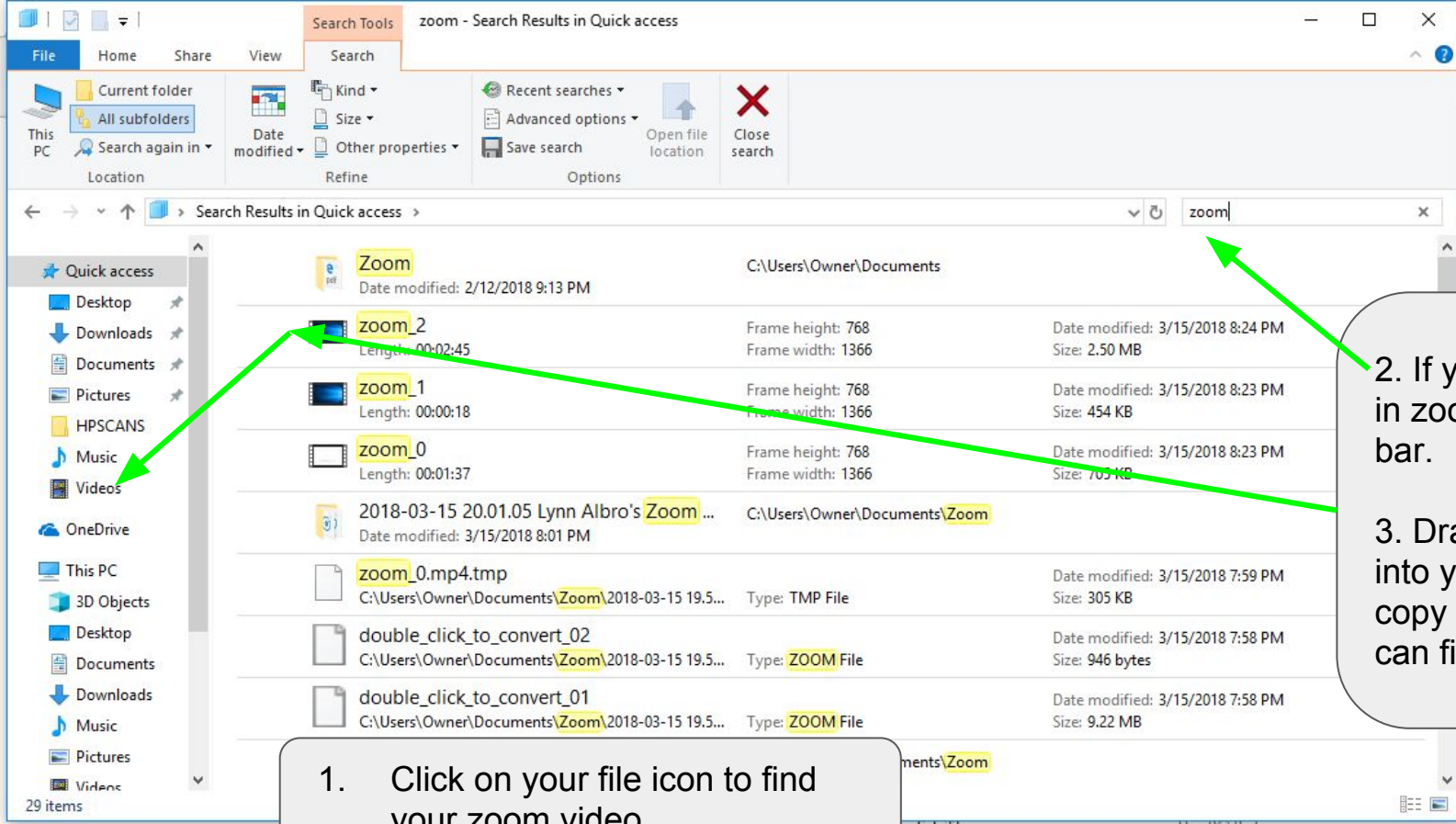
You have a recording that needs to be converted before viewing

5%

You may convert your recording later by double clicking .zoom file located in the recording folder.



Click to add speaker notes



1. Click on your file icon to find your zoom video.

2. If you don't see it, type in zoom in the Search bar.

3. Drag your zoom file into your video files (or copy and paste) so you can find it.





For Windows v

For Mac v

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Help v



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If you are going to edit your video, now is the time. I recommend [Movavi.com](https://www.movavi.com), they have a FREE 7 Day trial...

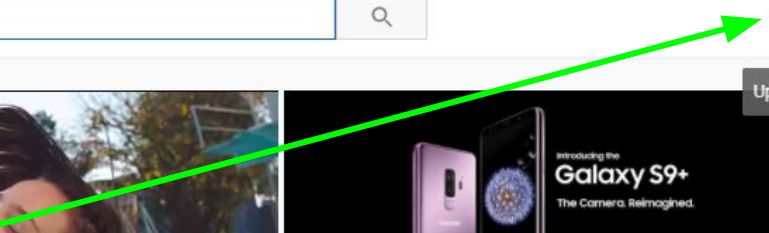
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1. Change the setting from Public to Unlisted
2. Click Select File



Select files to upload

Or drag and drop video files

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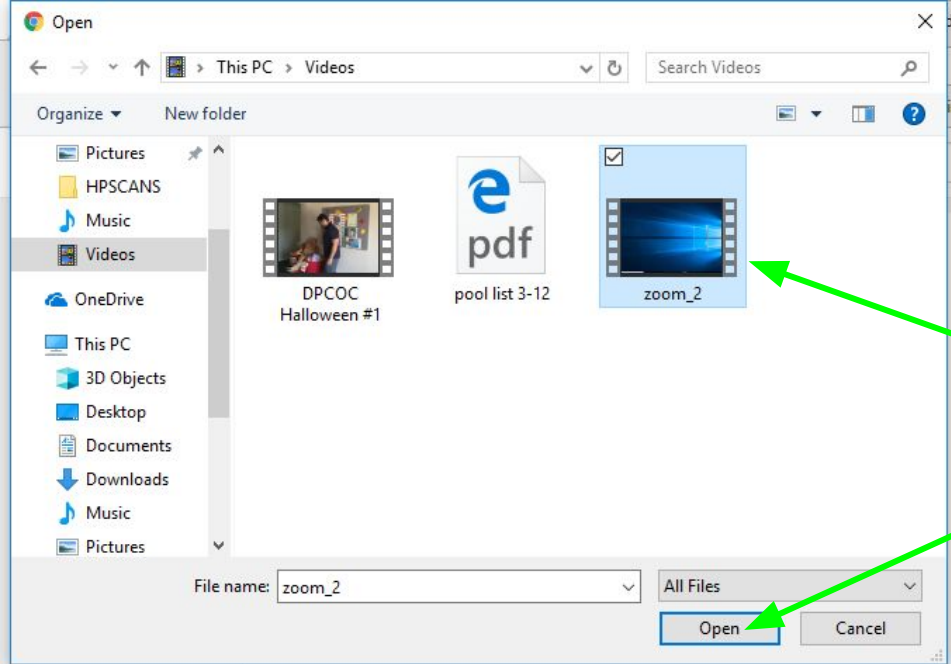
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Get started

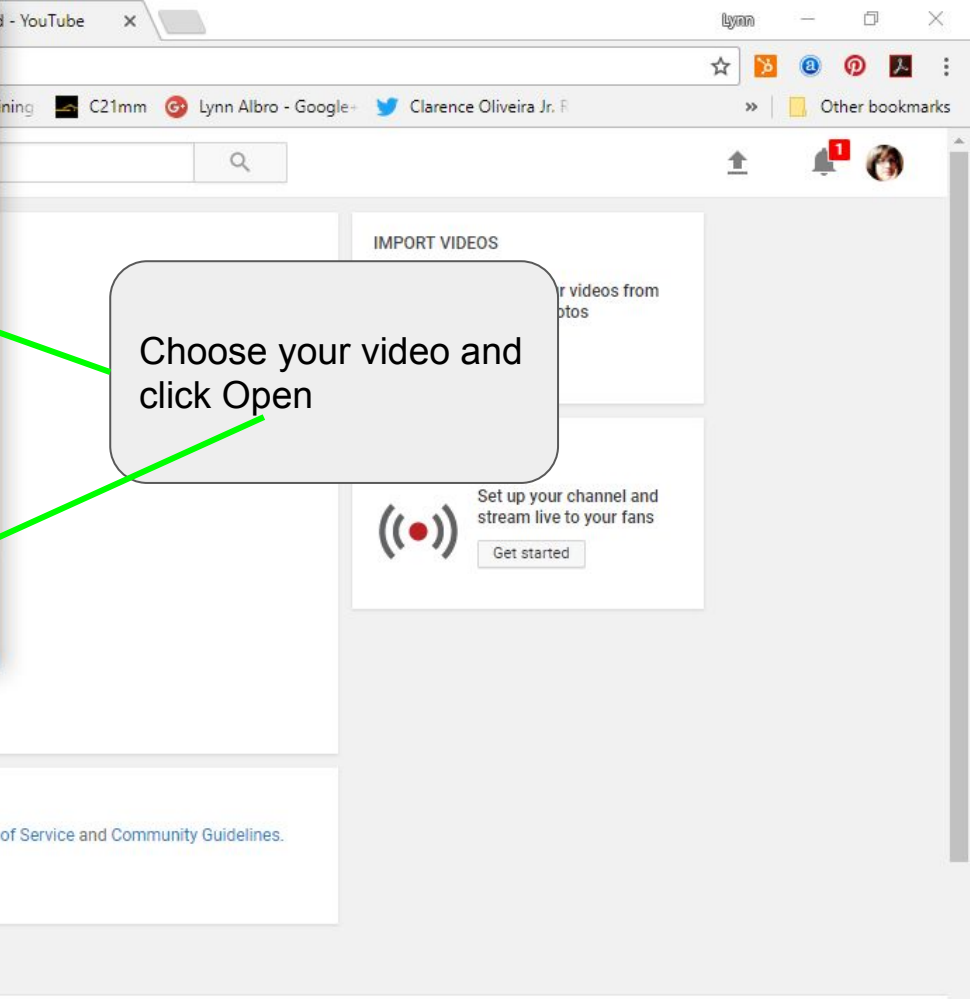
HELP AND SUGGESTIONS

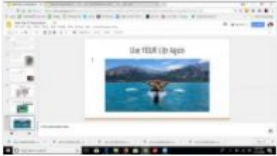
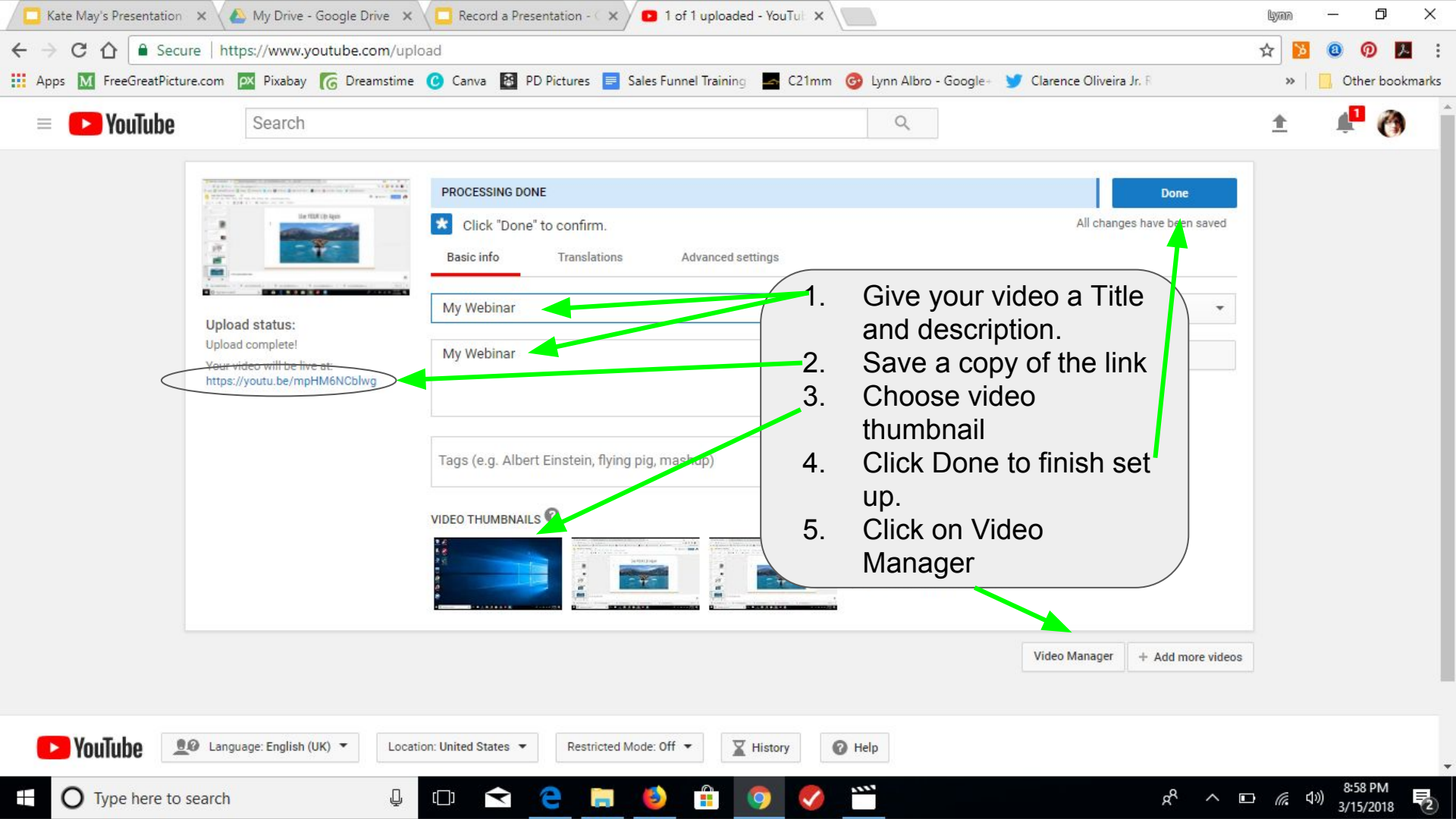
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Choose your video and click Open





Upload status:
Upload complete!
Your video will be live at:
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PROCESSING DONE

Done

Click "Done" to confirm.

All changes have been saved

Basic info Translations Advanced settings

My Webinar

My Webinar

Tags (e.g. Albert Einstein, flying pig, mashup)

VIDEO THUMBNAILS



1. Give your video a Title and description.
2. Save a copy of the link
3. Choose video thumbnail
4. Click Done to finish set up.
5. Click on Video Manager

Video Manager + Add more videos



Language: English (UK)

Location: United States

Restricted Mode: Off

History

Help